

**Tennessee Valley Chapter of
Society for Human Resources Management, Inc.
01/06/2015 Board Meeting**

Present: Amy Smith, Pat Bearden, Mary ILa Ward, Valerie Curtis, Amanda Tidwell, Pam Werstler, Patti Fowler, Linda Robinson, Omar Smith, Denny Smith, Jeff Powers, Heather McDearmond and Taylor Simmons. Absent: Forrest Keith and Tiffany Weaver.

- I. The meeting was called to order by President Amy Smith at Java Jaay's Café at which time a quorum was present.
- II. Amy Smith asked if there was a motion to approve the previous months' minutes of December 2, 2014. Motion was made by Linda Robinson to accept the minutes as written and Jeff Powers seconded the motion. Motion carried.

III. Officer Reports:

President: Amy Smith welcomed the new members to the board. Taylor Simmons, Heather McDearmond, Omar Smith and Linda Robinson. Mike Bean of the Hudson Alpha Institute will oversee the installation of officers at the chapter meeting January 14th at the Decatur Country Club.

Amy passed along to the board information on VLRC. The Volunteer Leader Resource Center is found on the SHRM website. Go to communities, click on volunteer, then click on volunteer leader resources center. This site has information on particular volunteer descriptions and other information useful to the chapter.

There has been some confusion with our employer identification number, we have received a letter from the IRS but our accountant is handling the details and also filing our taxes.

Amy reported she submitted the SHAPE update. SHAPE stands for, "SHRM Affiliate Program for Excellence". This is a report the chapter President submits after the end of the year. This report gives the chapter certain goals to meet and exceed. Year 2014 was due by January 31, 2015. Amy said she applied for silver status.

The budget was discussed and the board decided collectively to postpone approving the budget until the Treasurer, Pat Bearden, could work on certain line items for the fall workshop and the SHRM foundation. We discovered we had expenses not budgeted.

Amy said to watch your email for the 2015 commitment forms. These include the conflict of interest policy and the 2015 board of director's commitment form. She will email these to us and would appreciate it if we would sign them and return electronically.

Amy mentioned to the board about the Decatur Job Club. This is a job club that meets monthly at the Public Library. She would like for the board to be more involved with the group. She, Pam Werstler, and Valerie Curtis participated in their December meeting and all reported to the board of the groups interest and excitement for the human resource professionals interaction with them. Pam suggested we offer a liaison from the chapter to work with the group. It was suggested that a board member take each month to participate with the meeting. Amy said we would search for volunteers and decide later how to participate.

Amy and Pam Werstler have been discussing creating a position that would be a young professional liaison for networking purposes. One suggestion of someone was Rebecca Dubach and possibly Jessica Amos who is a new member to the chapter.

1st Vice President of Programs: Mary ILa Ward and Valerie Curtis

Mary reported she and Valerie have speakers through May. All have been approved for HRCI credit, a couple for business certification. Mary stated she submitted the January topic of FMLA for SHRM approval, it's been preapproved.

Mary also has the logos for Amanda to add to the website, "SHRM preferred" and "HRCI certified".

The June topic will be presented by our own, Pam Werstler. She will make a presentation on, "High Conflict Personalities".

Mary made note that our previous date for the fall workshop falls on Veterans Day, November 11th. She asked if the board would like to move the date to November 4th as a first choice and October 14th as a second choice. The board chose November 4th and Mary was going to confirm if the group, Talent Anarchy, would still be available on that date. If not, she would ask about Oct. 14th availability.

Mary discussed partnering with NASHRM, Cullman and Florence. Amy said she would reach out to Dorothy Knapp.

Amy will reach out to, "Workday" as a sponsor for the fall workshop.

Valerie asked for all board members to consider being a sponsor for the fall workshop and reaching out to the membership for participation.

2nd Vice President of Membership: Taylor Simmons reported we have currently had 85 members and 24 renewals. Renewals are still coming in and are due by January 31. We had 3 new applications for review.

Kellie Traynom a previous member has applied for general membership. She works at Carpenter Technology through Resource-Tek as HR Administrator. Pam Werstler made the motion to accept her application for membership and Linda Robinson seconded the motion. Motion carried.

Jessica Amos is employed by the Centers for Developmentally Disabled of North Central Alabama as a HR Generalist. She is applying as a general member. Mary ILa Ward made the motion to accept Jessica as a member of the chapter and Denny Smith seconded the motion. Motion carried.

Diane Hammond a student at Athens State University applied for student membership with the chapter. She is a member of the Athens State SHRM Chapter and a National SHRM member. Pam Werstler made the motion to accept Diane's application for membership and Omar Smith seconded the motion. Motion carried.

Secretary: Patti Fowler – nothing to report.

Treasurer: Pat Bearden reported that she and I, Patti Fowler, will close out the PNC account and get that moved to Family Security Credit Union this year.

Pat gave the year-end financial report and we have a combined total of \$20,565.94. This includes our FSCU savings account, our FSCU checking account, our PNC money market account and our PNC checking account.

Technology: Amanda Tidwell – nothing to report.

Legislative: Pam Werstler reported the joint legislative meeting with be held August 15th at the Jackson Center in Huntsville with NASHRM. She is attempting to lock in Mo Brooks and then hopefully Jeff Sessions. She is waiting on confirmation from Mo Brooks.

The spring Hill visit is March 25th and we will have a student attend this year using the \$500 scholarship. Pam will be going on the spring Hill visit and it was discussed that Linda Robinson might attend the fall Hill visit.

SHRM Foundation: Linda Robinson asked about her role as SHRM Foundation Director. She will be responsible to fundraise for the SHRM foundation. Will need to have at least one fundraiser a year but she intends to have one fundraiser for the spring social and one fundraiser at the fall fellowship.

Director of Community Relations: Denny Smith- no speaker for January since we will have the induction of officers. He was searching for a February speaker.

Director of Certifications: Forrest Keith- not present. Amy received information from Mike Bean that SHRM materials are \$460 and \$500 for instructor materials.

Special Events Advisor/Newsletter: Tiffany Weaver- not present.

Director of Diversity: Omar Smith-nothing to report.

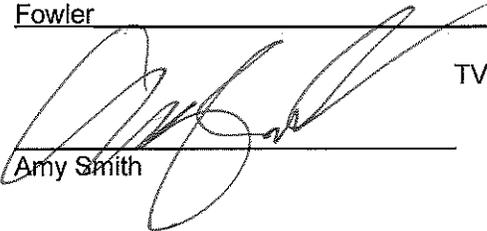
Director of College Relations: Jeff Powers made the announcement that February 1st will be the last day to submit for the \$500 scholarship. This is for the spring Hill visit deadline. He will get with Kim on the recruitment for the scholarship.

- IV. **Old Business-** State Leadership Conference is being held Friday January 23rd in Birmingham. Amy will need to know by January 15th who will be attending so she can send in the head count. This is a very informative conference where new members of the board can learn more about SHRM and their role on the board and what all it entails. It will be from 10:00am to 4:30pm.
- V. **New Business-**
- VI. **Announcements**
- VII. **Action items**
- VIII. **Addendum** – Addendum to 1-06-2015 minutes. On January 12, 2015 Amy Smith sent via email a revised 2015 budget for board approval. Treasurer Pat Bearden made changes to the budget to accommodate for the increased expenditure for bringing Talent Anarchy to our fall workshop. Amy asked for a motion to approve the 2015 budget and Forrest Keith made the motion to approve the budget as stated and Patti Fowler seconded the motion. Motion passed via email for an approved 2015 budget.

Meeting Adjourned 12:30pm

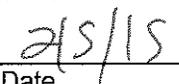
Respectfully Submitted,

Patti
Fowler



Amy Smith

Final Approval
TVC-SHRM Chapter President



Date